

Course Title : Communication Elements

Code	Course Type	Regular Semester	Lecture (hours/week)	Seminar (hours/week)	Lab (hours/week)	Credits	ECTS
COM 204	A	4	3	0	0	3.00	5
Lecturer and Office Hours			Aleksandër Çipa, Msc				
Teaching Assistant and Office Hours							
Language			Albanian				
Course Level			Bachelor				
Description							
Objectives							

Course Outline

Week	Topics
Prerequisites	
Textbook	• Leksione të përgatitura nga lektori
Other References	
Laboratory Work	
Computer Usage	
Other	

Learning Outcomes and Competences

Course Evaluation Methods

In-term studies	Quantity	Percentage
Midterms	1	20
Quizzes	4	20
Projects	0	0
Term Projects	0	0
Laboratory	0	0
Attendance	1	10
Contribution of in-term studies to overall grade		50
Contribution of final examination to overall grade		50
Total		100

ECTS (Allocated Based on Student) Workload

Activities	Quantity	Duration (hours)	Total Workload (hours)
Course Duration (Including the exam week : 16 x Total course hours)	16	3	48
Hours for off-the-classroom study (Pre-study, practice)	14	2	28
Assignments	0	0	0
Midterms	1	20	20
Final examination	1	29	29
Other	0	0	0

Total Work Load	125
Total Work Load / 25 (hours)	5
ECTS	5