

Course Title : Academic Writing

Code	Course Type	Regular Semester	Lecture (hours/week)	Seminar (hours/week)	Lab (hours/week)	Credits	ECTS
ELL 102	A	2	3	0	0	3.00	5
Lecturer and Office Hours			William Karl Martin, PhD				
Teaching Assistant and Office Hours							
Language			English				
Course Level			Bachelor				
Description			This course provides students with strategies and practice needed to be successful at writing essays in academic level.				
Objectives			- To equip students with knowledge on strategies essays of various types. - Enable the student to use the process of writing - To enable the correct use of written language				

Course Outline

Week	Topics
1	Introduction to Academic Writing: Issues at Word level: word-choice; word-order; word-formation and ambiguities
2	Issues at Sentence and Clause level: types of sentence; clauses and transitions; structural and functional implications
3	Issues at Paragraph level: Organization; types and structure of paragraphs; transitions and paragraph length
4	The process of Academic Writing: Pre-writing: Brainstorming, choosing, extending and narrowing the topic
5	The process of Academic Writing: The article (types): Describing; narrating; discussing an issue; responding to generalisations
6	The process of Academic Writing: Letters (types): of complaint; of recommendation;
7	The process of Academic Writing: Letters (types): of job application, of response to an editor / newspapers
8	The process of Academic Writing: Essays (types) : of comparison: Expository & Argumentative (Persuasive);
9	The process of Academic Writing: Essays (types) : of opinion: Descriptive & Narrative
10	The process of Academic Writing: Proposals (types); applying for funds; assessing choices; giving reasons; evaluating a situation
11	The process of Academic Writing: Reviews (types): a fest; a holiday; a magazine; a book; a film
12	The process of Academic Writing: Reports (types): discussing findings in surveys; providing solutions; evaluating
13	The process of Academic Writing: Scientific Research Articles for Journals
14	The process of Academic Writing: Dissertations
15	The process of Academic Writing: Citation, marking and bibliography: APA/MLA
16	Final Exam
Prerequisites	
Textbook	<ul style="list-style-type: none"> Fowler, W.S. (2010), New Proficiency-Writing-Skills, New Editions, English Language Teaching Jack R. Hart-A (2007), Writer's Coach_ The Complete Guide to Writing Strategies That Work _ Anchor Books

Other References	<ul style="list-style-type: none"> • Robert A. Dooley _ Stephen H. Levinsohn (2000), Analyzing Discourse - A Manual of Basic Concepts, SIL Int. • Cargill, O'Connor; (2009), Writing Scientific Research Articles- Strategy and Steps, Wiley-Blackwell LTD • http://owl.english.purdue.edu/ • http://www.uefap.com/index.htm
Laboratory Work	-
Computer Usage	-
Other	-

Learning Outcomes and Competences

1	Students should be able to write clear, well-structured academic texts of some length, with a high degree of grammatical accuracy and in an appropriate style (essays, articles, dissertations, etc.)
2	Students should be able to use in an appropriate way a range of argument types and demonstrate a command of both general and specialised vocabulary
3	Students should be able to edit one's own and colleagues' texts, improving them stylistically and grammatical

Course Evaluation Methods

In-term studies	Quantity	Percentage
Midterms	1	20
Quizzes	1	20
Projects	1	20
Term Projects	0	0
Laboratory	0	0
Attendance	0	0
Contribution of in-term studies to overall grade		60
Contribution of final examination to overall grade		40
Total		100

ECTS (Allocated Based on Student) Workload

Activities	Quantity	Duration (hours)	Total Workload (hours)
Course Duration (Including the exam week : 16 x Total course hours)	16	3	48
Hours for off-the-classroom study (Pre-study, practice)	14	3	42
Assignments	1	15	15
Midterms	1	0	0
Final examination	1	20	20
Other	0	0	0
Total Work Load			125
Total Work Load / 25 (hours)			5
ECTS			5