

**Course Title : Editing Methods**

Code	Course Type	Regular Semester	Lecture (hours/week)	Seminar (hours/week)	Lab (hours/week)	Credits	ECTS
COM 214	B	4	3	0	0	3.00	5
<b>Lecturer and Office Hours</b>			Aleksandër Çipa, Msc				
<b>Teaching Assistant and Office Hours</b>							
<b>Language</b>			Albanian				
<b>Course Level</b>			Bachelor				
<b>Description</b>			Course aims to know students with concepts of news, gathering and how to use data, relationship with sources. This course also aims to improve the good formulation of history as well as it's preparation for publication.				
<b>Objectives</b>			This course will increase the student's ability to see a broader view of the neww, including all the elements necessary to be a complete story. The course also provides to equip students with knowledge about news priorities.				

**Course Outline**

Week	Topics
<b>1</b>	Subject Introduction Why it is important to edit a story? How the editors work?
<b>2</b>	Editing process. Structures
<b>3</b>	10 steps for a better story
<b>4</b>	Planning. The look of a writing. Critical writing.References. Development of paragraphs
<b>5</b>	Impartiality and objectivity
<b>6</b>	Approach to the story How to decide what is important The audience reaction/feedback
<b>7</b>	Curiosity. What does the public want to read? What can be published and what not? Inclusion of resources
<b>8</b>	Midterm
<b>9</b>	To think specifically and not generally Details
<b>10</b>	Thinking beyond Development of the story
<b>11</b>	Context of the story Background
<b>12</b>	Reporting on sensitive issues, such as: Race Religion
<b>13</b>	Reporting on the children
<b>14</b>	Prepare the story for publication Re-check the facts, addresses, records, involved in the story
<b>15</b>	Publication for: -Press -Audio/video -Online
<b>16</b>	Final Exam
<b>Prerequisites</b>	
<b>Textbook</b>	<ul style="list-style-type: none"> <li>• Davis, Steve, Davie, Emilie, "Think like an editor: 50 strategies for the print and digital world", Wadsworth Learning, Boston, USA, 2014</li> <li>• Brooks, S. Brians; Pinson L.James; Wilson, Jane Gaddy,</li> <li>• Kovach Bill, Rosenstiel Bill,</li> </ul>
<b>Other References</b>	<ul style="list-style-type: none"> <li>• Woo, F.William,</li> </ul>
<b>Laboratory Work</b>	
<b>Computer Usage</b>	
<b>Other</b>	

**Learning Outcomes and Competences**

<b>1</b>	Students will be able with their knowledge to treat or handle a story in all its components/steps.
<b>2</b>	Students attending this course, will be able to watch the story beyond a simple reporting.

**Course Evaluation Methods**

<b>In-term studies</b>	<b>Quantity</b>	<b>Percentage</b>
Midterms	1	20
Quizzes	0	0
Projects	1	20
Term Projects	0	0
Laboratory	0	0
Attendance	0	0
<b>Contribution of in-term studies to overall grade</b>		<b>40</b>
<b>Contribution of final examination to overall grade</b>		<b>60</b>
<b>Total</b>		<b>100</b>

**ECTS (Allocated Based on Student) Workload**

<b>Activities</b>	<b>Quantity</b>	<b>Duration (hours)</b>	<b>Total Workload (hours)</b>
Course Duration (Including the exam week : 16 x Total course hours)	16	3	48
Hours for off-the-classroom study (Pre-study, practice)	14	4	56
Assignments	1	0	0
Midterms	1	10	10
Final examination	1	12	12
Other	0	0	0
<b>Total Work Load</b>			<b>126</b>
<b>Total Work Load / 25 (hours)</b>			<b>5,04</b>
<b>ECTS</b>			<b>5</b>