

Course Name : Business Reporting							
Course Code	Course Type	Regular Semester	Lecture (hours/week)	Seminar (hours/week)	Lab. (hours/week)	Credits	ECTS
JMC 201	B	Fall	2.00	0.50	0.50	3.00	4.00
<b>Lecturer</b> Emirjon Senja, Msc							
<b>Assistant</b>							
<b>Course language</b> Albanian							
<b>Course level</b> Bachelor							
<b>Description</b>							
<b>Objectives</b>							
<b>Core Concepts</b>							
Course Outline							
Week	Topic						
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16	Final Exam						
<b>Prerequisites</b>	The student must attend the course at a minimum rate of 75%.						
<b>Literature</b>	•						
<b>References</b>	•						
Course Outcome							
1							

<b>Course Evaluation</b>			
<b>In-term Studies</b>	<b>Quantity</b>	<b>Percentage</b>	
Midterms	1	20	
Quizzes	0	0	
Projects	2	20	
Term Projects	0	0	
Laboratory	0	0	
Class Participation	1	10	
<b>Total in-term evaluation percent</b>		<b>50</b>	
<b>Final exam percent</b>		<b>50</b>	
<b>Total</b>		<b>100</b>	
<b>ECTS Workload (Based on Student Workload)</b>			
<b>Activities</b>	<b>Quantity</b>	<b>Duration (hours)</b>	<b>Total (hours)</b>
Course duration (Including the exam week: 16x Total hours of the course)	16	3	48
Study hours outside the classroom (Preparation, Practice, etc.)	14	2	28
Duties	2	4	8
Midterms	1	5	5
Final Exam	1	6	6
Other	0	0	0
<b>Total Work Load</b>			<b>95</b>
<b>Total Work Load / 25 (hours)</b>			<b>3.80</b>
<b>ECTS</b>			<b>4.00</b>