

Course Name : Academic Writing							
Course Code	Course Type	Regular Semester	Lecture (hours/week)	Seminar (hours/week)	Lab. (hours/week)	Credits	ECTS
ELL 102	A	Spring	3.00	0.00	0.00	3.00	5.00
Lecturer		Ilda Poshi, PhD					
Assistant							
Course language		English					
Course level		Bachelor					
Description		This course provides students with strategies and practice needed to be successful at writing essays in academic level.					
Objectives		- To equip students with knowledge on strategies essays of various types. - Enable the student to use the process of writing - To enable the correct use of written language					
Core Concepts							
Course Outline							
Week	Topic						
1	Introduction to Academic Writing: Issues at Word level: word-choice; word-order; word-formation and ambiguities						
2	Issues at Sentence and Clause level: types of sentence; clauses and transitions; structural and functional implications						
3	Issues at Paragraph level: Organization; types and structure of paragraphs; transitions and paragraph length						
4	The process of Academic Writing: Pre-writing: Brainstorming, choosing, extending and narrowing the topic						
5	The process of Academic Writing: The article (types): Describing; narrating; discussing an issue; responding to generalisations						
6	The process of Academic Writing: Letters (types): of complaint; of recommendation;						
7	The process of Academic Writing: Letters (types): of job application, of response to an editor / newspapers						
8	The process of Academic Writing: Essays (types) : of comparison: Expository & Argumentative (Persuasive);						
9	The process of Academic Writing: Essays (types) : of opinion: Descriptive & Narrative						
10	The process of Academic Writing: Proposals (types); applying for funds; assessing choices; giving reasons; evaluating a situation						
11	The process of Academic Writing: Reviews (types): a fest; a holiday; a magazine; a book; a film						
12	The process of Academic Writing: Reports (types): discussing findings in surveys; providing solutions; evaluating						
13	The process of Academic Writing: Scientific Research Articles for Journals						
14	The process of Academic Writing: Dissertations						
15	The process of Academic Writing: Citation, marking and bibliography: APA/MLA						
16	Final Exam						

Prerequisites		The student must attend the course at a minimum rate of 75%.		
Literature		• Fowler, W.S. (2010), New Proficiency-Writing-Skills, New Editions, English Language Teaching • Jack R. Hart-A (2007), Writer's Coach_ The Complete Guide to Writing Strategies That Work _ Anchor Books		
References		• Robert A. Dooley _ Stephen H. Levinsohn (2000), Analyzing Discourse - A Manual of Basic Concepts, SIL Int. • Cargill, O'Connor; (2009), Writing Scientific Research Articles- Strategy and Steps, Wiley-Blackwell LTD • http://owl.english.purdue.edu/ • http://www.uefap.com/index.htm		
Course Outcome				
1	Students should be able to write clear, well-structured academic texts of some length, with a high degree of grammatical accuracy and in an appropriate style (essays, articles, dissertations, etc.)			
2	Students should be able to use in an appropriate way a range of argument types and demonstrate a command of both general and specialised vocabulary			
3	Students should be able to edit one's own and colleagues' texts, improving them stylistically and grammatical			
Course Evaluation				
In-term Studies		Quantity	Percentage	
Midterms		0	0	
Quizzes		0	0	
Projects		1	20	
Term Projects		0	0	
Laboratory		0	0	
Class Participation		1	20	
Total in-term evaluation percent			40	
Final exam percent			60	
Total			100	
ECTS Workload (Based on Student Workload)				
Activities		Quantity	Duration (hours)	Total (hours)
Course duration (Including the exam week: 16x Total hours of the course)		16	3	48
Study hours outside the classroom (Preparation, Practice, etc.)		14	3	42
Duties		1	15	15
Midterms		0	0	0
Final Exam		1	20	20
Other		0	0	0
Total Work Load				125
Total Work Load / 25 (hours)				5.00
ECTS				5.00