

Course Name : Academic Writing							
Course Code	Course Type	Regular Semester	Lecture (hours/week)	Seminar (hours/week)	Lab. (hours/week)	Credits	ECTS
ELL 102	A	Spring	3.00	0.00	0.00	3.00	5.00
Lecturer William Karl Martin, PhD							
Assistant							
Course language English							
Course level Bachelor							
Description This course provides students with strategies and practice needed to be successful at writing essays in academic level.							
Objectives - To equip students with knowledge on strategies essays of various types. - Enable the student to use the process of writing - To enable the correct use of written language							
Core Concepts							
Course Outline							
Week	Topic						
1	Introduction to Academic Writing: Issues at Word level: word-choice; word-order; word-formation and ambiguities						
2	Issues at Sentence and Clause level: types of sentence; clauses and transitions; structural and functional implications						
3	Issues at Paragraph level: Organization; types and structure of paragraphs; transitions and paragraph length						
4	The process of Academic Writing: Pre-writing: Brainstorming, choosing, extending and narrowing the topic						
5	The process of Academic Writing: The article (types): Describing; narrating; discussing an issue; responding to generalisations						
6	The process of Academic Writing: Letters (types): of complaint; of recommendation;						
7	The process of Academic Writing: Letters (types): of job application, of response to an editor / newspapers						
8	The process of Academic Writing: Essays (types) : of comparison: Expository & Argumentative (Persuasive);						
9	The process of Academic Writing: Essays (types) : of opinion: Descriptive & Narrative						
10	The process of Academic Writing: Proposals (types); applying for funds; assessing choices; giving reasons; evaluating a situation						
11	The process of Academic Writing: Reviews (types): a fest; a holiday; a magazine; a book; a film						
12	The process of Academic Writing: Reports (types): discussing findings in surveys; providing solutions; evaluating						
13	The process of Academic Writing: Scientific Research Articles for Journals						
14	The process of Academic Writing: Dissertations						
15	The process of Academic Writing: Citation, marking and bibliography: APA/MLA						
16	Final Exam						

Prerequisites	The student must attend the course at a minimum rate of 75%.
Literature	<ul style="list-style-type: none"> • Fowler, W.S. (2010), New Proficiency-Writing-Skills, New Editions, English Language Teaching • Jack R. Hart-A (2007), Writer's Coach_ The Complete Guide to Writing Strategies That Work _ Anchor Books
References	<ul style="list-style-type: none"> • Robert A. Dooley _ Stephen H. Levinsohn (2000), Analyzing Discourse - A Manual of Basic Concepts, SIL Int. • Cargill, O'Connor; (2009), Writing Scientific Research Articles- Strategy and Steps, Wiley-Blackwell LTD • http://owl.english.purdue.edu/ • http://www.uefap.com/index.htm

Course Outcome

1	Students should be able to write clear, well-structured academic texts of some length, with a high degree of grammatical accuracy and in an appropriate style (essays, articles, dissertations, etc.)
2	Students should be able to use in an appropriate way a range of argument types and demonstrate a command of both general and specialised vocabulary
3	Students should be able to edit one's own and colleagues' texts, improving them stylistically and grammatical

Course Evaluation

In-term Studies	Quantity	Percentage
Midterms	1	20
Quizzes	1	20
Projects	1	20
Term Projects	0	0
Laboratory	0	0
Class Participation	0	0
Total in-term evaluation percent		60
Final exam percent		40
Total		100

ECTS Workload (Based on Student Workload)

Activities	Quantity	Duration (hours)	Total (hours)
Course duration (Including the exam week: 16x Total hours of the course)	16	3	48
Study hours outside the classroom (Preparation, Practice, etc.)	14	3	42
Duties	1	15	15
Midterms	1	0	0
Final Exam	1	20	20
Other	0	0	0
Total Work Load			125
Total Work Load / 25 (hours)			5.00
ECTS			5.00